

# Lions Garden

## Wedding Ceremony and Reception information

Thank you very much for your inquiry and considering our beautiful place to host your wedding ceremony and reception!

When you book Lions Garden for your special day, you'll get exclusive use of the wedding garden and nursery for your ceremony and your photo shoots while our beautiful rustic barn forms the perfect setting for your reception. We have 2 packages available:

- **Outdoor Ceremony and Barn Reception Standard package**
- **Outdoor Ceremony and Barn Reception Premium Package**

You never have to feel rushed since you are our only guests for that day when you book both ceremony and reception with us. And you 'll be our only guest for that weekend when you book the premium package.

### All ceremony and reception packages include:

- Seating on unique rustic benches in our wedding garden
- An allotted time slot for your wedding rehearsal
- Wedding garden with flowering baskets, plants and flowers (dependent of season)
- Hanging flowering baskets and rustic lanterns around the property.
- Professional sound system & wireless microphones for the ceremony garden
- Ample guided parking for your guests
- Transport around the venue for your guests with mobility issues
- Our venue is a photographer's dream: infinite beautiful locations for you & your photographer
- Our rustic barn functions as a rain back-up for the duration of your ceremony with us.
- A beautiful loft room with balcony for exclusive use for the bride and her bridal party, and that can be used for getting ready before for your ceremony
- Your barn reception.
- Beautiful rustic and detailed lightning in and outside the barn
- Our floor manager to ensure everything runs smoothly with your reception
- Round tables for your guests, Head tables for you and the bridal party,
- Rectangular buffet tables and banquet chairs
- A professional bar with big coolers and a kegerator if you wish to bring your own keg,
- A covered front Patio
- An amazing old grain bin converted to outdoor bar where you can have your cocktail hour, serve lemonade and other refreshments while your guests are enjoying their lawn games.
- Lawn for your outdoor games.
- Space for your DJ or band
- Beautiful chandeliers and decorative lighting
- Clean up after your reception is included in the rental fee (see conditions in contract)



**The premium Package includes:**

- All the above from the standard package
- You can start setting up the day prior of your wedding from noon until 5 p.m.
- Have your rehearsal on the day before your wedding from 5 p.m. -6 p.m.
- Taking down of your decorations in the ceremony garden
- Set-up of a lemonade bar in our grain-bin bar
- Set-up of lawn games
- Traditional lawn games are included
- You don't have to take down on the night of your wedding but can do that on the morning after from 10 a.m. until noon
- We'll take care of the cleaning, you just take with you what you brought in
- Overnight parking of vehicles, pick them up the next morning between 10 a.m. and 12 p.m.

On the next pages please find more detailed information. This wedding package brochure and pricing is based on having both your ceremony and reception out here.

We are excited to share our love of the property with those looking for the perfect wedding ceremony and reception location. We would love to get you on the calendar for a tour, so be sure to contact us ASAP to secure your ideal time! We can't wait to talk to you about your special day!

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# LIONS GARDEN

## Catering

Lions Garden doesn't cater any food but we offer all of our couples the opportunity to plan their Wedding Reception with the hospitality experts of their own choice. Based on our experiences we could send you a list of caterers on request.

## Wedding Rehearsal

Couples are welcome to conduct a wedding rehearsal on the **Wednesday** before their wedding date. 55 Minutes will be set aside for the wedding party to rehearse and prepare. This will be arranged with Lions Garden's Event Coordinator, at a mutually convenient time, that is not in conflict with other events being held. We don't set up the sound system for the rehearsal. With our Premium Package you can have your rehearsal the day before your wedding.

## Entertainment/Music

Music is an integral part of any successful function. Lions Garden has an outstanding sound system at the ceremony site. Cordless microphones are also available for use during your ceremony. We don't supply a sound system for the barn since most DJ's bring their own equipment. During your event, we ask that you keep music volume moderate. Lions Garden reserves the right to adjust the volume if necessary. We appreciate our neighbours, so the amplified music needs to **lower in volume at midnight (24:00hr)**. Please arrange your last dance for no later than **12:15a.m.** Planning ahead will ensure that your DJ has organized this important part of the evening for you and is aware that music **must end** at 12.30a.m.

## Decorations

Decorations may be used in the barn and pavilion. To avoid damage to furniture, posts and wall surfaces, we do not allow taping, tacking or attachment of any posters, flyers, any written material or other decorations to our chairs, tables walls or doors without prior consent from Lions Garden. Please also read the clean-up section below. In the interest of the environment, rice, confetti, flower petals (fake and real) and glitter are not permitted at our venue. An additional clean-up fee of \$150 will automatically be charged for use of any of these items, that will be withheld from your damage deposit. You can start decorating **as of 10 a.m.** of the day of your event or at a time arranged with Lions Garden's Event Coordinator, at a mutually convenient time, that is not in conflict with other events being held. With our premium Package you can start decorating the day before your wedding.

## The loft room

The Loft Room is a special area of the barn reserved for the Bride and her wedding party. Please notify your guests with children that this area is not designed for young guests and is also not for the use of other guests. No food or drinks are allowed in the loft room, use the space before entering the loft room.

## **Safety**

As with any special occasion, safety comes first. Guests are encouraged to **arrange alternate transportation** like shuttle busses or assign a **designated driver** in their group who will drive them home if they choose to drink alcohol. Although most heeled shoes are acceptable, women are asked to refrain from wearing **stiletto heels** as this may not be the most comfortable in our rustic setting.

**Smoking (including vaping)** is not allowed in any building at Lions Garden or a 15 meter radius surrounding the barn. A designated area for smoking can be found outside the barn only. Please have your master of ceremony or DJ inform your guests.

**Open flame** is not permitted in or around the barn. Battery operated lanterns are an excellent alternative and can be rented through Lions Garden. We also don't allow any other open fire, sparklers or fireworks on our property.

## **The Bar:**

- **Liquor Licence and Alcohol:** You can bring in your own alcohol and liquor license but Lions Garden will arrange the bartending (see below) and you'll have to pay a corkage fee per guest (see below). The corkage fee also applies if you prefer not to serve any alcohol at your function.
- Our corkage rate is \$8 per person and includes:
  - unlimited pop,
  - lemonade
  - orange juice,
  - clamato juice,
  - Caesar seasonings,
  - water,
  - ice,
  - open & place your dinner wine on dining tables
  - lemons & limes,
  - disposable glasses,
  - Straws (only on special request),
  - and cocktail napkins.
- Bar/Corkage set up fee is \$175.=
- Coffee and tea are not included in the corkage, please ask your caterer.
- **Lions Garden** will arrange for approved, professional, licensed and insured bartenders at \$275.00 per bartender. This includes 7½ hours of liquor service (5pm-12.30am) plus 2 hours for set up and cleanup/loading and travel time. If additional hours of liquor service are required, then additional charges will apply. Rule of thumb is 1 bartender per 75 guests, with a minimum of 2 bartenders.
- Wine glasses are plastic cocktail glasses and are included in the corkage. We understand that wine tastes better out of a glass, so clients are welcome to bring in either their own glass wine glasses or rental glasses for use during dinner service. You or your caterer will have to clear them off the tables after dinner service. Lions Garden is NOT responsible for any broken glasses that occur if the client brings in their own or rental glasses. Glassware is not allowed after dinner service.
- Lions Garden will not allow the serving of alcoholic beverages without a proper permit from the Alberta Liquor Control Board

- Lions Garden does NOT permit **glass** beer or cooler bottles at their facility. Beer and Coolers must be in either cans or plastic bottles.
- The Alberta Liquor Control Board does not permit the service or sale of homemade wines, beer or liqueurs, etc.
- For the safety of our guests, Lions Garden reserves the right to refuse the service of alcoholic beverages to intoxicated guests.
- Alcohol may be consumed in the barn only during your reception and around the grain-bin bar during your cocktail hour. No alcohol may be consumed outside these areas, in the parking lots or garden areas.

**Last call** is 12:00 a.m., with Lions Garden's bar tending staff reserving the right to deny alcohol to any guest who is intoxicated at any time during the event. The bar closes at 12:30 am and your event has to be concluded by 1:00 am.

All clients under the age of **25** will be asked for ID. If a minor is found consuming alcohol, they will be asked to leave. **Underage drinking is a violation of the AGLC guidelines which may result in the closing of the bar for the duration of the function**

### **Insurance**

Lions Garden requires that you carry a minimum of \$2 million coverage for your event.

You need to tell the insurance company to name "René & Klaske de Leeuw operating as Lions Garden (as the owner of the facility) as "Additional Named Insured's" on the **Host Liquor-Event Liability policy**. We require that the insurance also includes property damage to our venue.

### **Clean-up and Closing**

We ask that everybody (guests and vendors) has vacated the property by 1:00 a.m., so we can start cleaning and preparing for the next event. If these timelines are not met the extra costs with a \$250.= minimum will be charged to you. Please ensure that you have assigned members of your event group to be responsible for removing flowers and take down and removing decorations and all other materials you brought in. Our fee for cleaning is \$250.=/hour, but that is included in the rental fees. Your security/damage deposit will be returned in the week following your event assuming these requirements are met. Vehicles cannot be parked overnight, unless you booked the Premium Package. We need the space for the next wedding! If vehicles are left at our property we charge a \$50.= per vehicle service fee that will be withheld from your damage deposit. Please let your guests plan ahead and offer them alternative modes of transportation, use designated driver services. Plan ahead to prevent your guests from drinking and driving! Alternatively cars could park across the road at the community hall for overnight parking before people start drinking.

**The barn and loft room area must be left entirely free of all materials you brought in at the end of the function but no later than 1am!** (unless you booked the Premium Package)

## *Sample Timeline :*

- 10:00 am** Set-up Crew arrives to start decorating
- 1:00 pm** Bridal Party arrives to Brides Loft room
- 3:15 pm** Guests start arriving into Garden
- 4:00 pm - 4:30 pm** Ceremony in Garden
- 4.30 – 5.30 pm** Guests playing lawn games and refreshments at the Grain Bin Bar
- 5:00 pm - 6:30 pm** Champagne Reception in Barn or outside at the Grain Bin Bar/ Bar open
- 4:45 pm - 6:15 pm** Couple takes photos in Garden
- 6:30 pm** Grand Entrance of Newlyweds and Bridal party
- 7:00 pm** Buffet Dinner opens
- 7:45 pm - 8:45 pm** Speeches/ Slideshow/ Cake-cutting
- 8:45 pm** First dance
- 9:00 pm – 12.30 am** Dancing
- 10:45 pm** Midnight lunch
- 12:00 am** Last call for the bar
- 12:15 am** Last dance
- 12:30 am** Bar closes
- 12.30 am – 1.00 am** Decorations taken down, people leaving
- 1:00 am** Event concludes, your guests and vendors must have left by now
- 1:00 am – 2:30 am** Cleaning by Lions Garden Crew

## *Premium Package Day before:*

- 12:00 pm** Set-up Crew arrives to start decorating
- 5:00 pm - 6 pm** Ceremony rehearsal in Tamarack Garden

## *Premium Package Day after:*

- 10:00 am** Take-down Crew arrives to start take down, overnight parked cars can be picked up now
- 12 pm** Venue closes

# LIONS GARDEN

## Guidelines

(Revised 09/2018)

In order to preserve the beauty of our Nursery and Gardens, and protect the enjoyment of all our clients and visitors, the following guidelines and policies must be observed by all visitors of Lions Garden.

- Pets are not allowed within the Lions Garden perimeters.
- Please assign someone to supervise young children, to ensure their safety around water and rock features, and to protect Garden plants and trees from little hands and feet.
- While the grounds and gardens are very natural looking, they are in fact the object of manicured organic landscaping and require a lot of care. As such, we ask you take the care required.
- Please deposit garbage and bottles in containers or bags. Help us keep the Garden beautiful for everyone to enjoy.
- Guests must park in the Visitor Parking Lot and follow our instructions. No vehicles are allowed to enter beyond the parking lot without prior consent of the Wedding & Special Event Coordinator. No parking is allowed at the barn or overnight.
- Limos and vehicles waiting for guests must turn off their engines; no idling, please.
- Limos can enter our yard but aren't allowed to drive up to the ceremony garden and/or barn.
- Any damage to the venue, nursery or garden caused by clients or their guests or service providers will be the responsibility of the clients named on the contract, and additional charges may apply. Any damage caused by guests will be charged to the bride and groom. Lions Garden is not responsible for any lost, stolen or damaged items either on premises or in the parking lot.
- Lions Garden reserves the right to ask any guest who is a danger to themselves or others, or who is disrupting the enjoyment of the Garden by other guests, to leave the premises.
- Please make your guests aware that Lions Garden is a working farm in a country farm environment with the attending inherent risks including but not limited to, potential dangerous equipment, uneven surfaces, (gopher) holes, barb wire, electric fences, animals, insects and irrigation ponds.
- The wedding party will be required to sign a "waiver and acceptance of risk form", which assures you will defend and hold us not responsible and you assume all liability for your guests.
- In the interest of the environment, (fake or real) flower petals, rice, confetti and glitter are not permitted at Lions Garden.
- The Loft Room in the barn is a special area of the barn reserved for the Bride and her wedding party. Please notify your guests with children that this area is not designed for young guests.
- Due to the limited space to manoeuvre around or at the barn we are restricting the size of any trailers that you might bring (for delivery of decorations, washroom etc.) to 12' maximum. Trailers will have to be parked at the community hall across the road after unloading. Vehicles and or trailers can't drive up to the ceremony garden.
- We want your guests to get home safe, they might drink so have a plan. To minimize your risks it's mandatory to have a Host Liquor Liability/Party insurance.
- Vehicles cannot be parked overnight. We need the space for the next wedding! If vehicles are left at our property we charge a \$50.= per vehicle service fee that will be withheld from your damage deposit. Please let your guests plan ahead and offer them alternative modes of transportation, use designated driver services. Plan ahead to prevent your guests from drinking and driving! Alternatively cars could park across the road at the community hall for overnight parking before people start drinking. (DOES NOT APPLY TO THE PREMIUM PACKAGE).
- We understand that you would like to visit again after booking for planning purposes. To keep these visits efficient we ask you to schedule an appointment and please have your group for the visit not bigger than 6 persons