

Lions Garden

Wedding Ceremony and Reception information

Thank you very much for your inquiry and considering our beautiful place to host your wedding ceremony and reception!

When you book Lions Garden for your special day, you'll get exclusive use of the wedding garden and nursery for your ceremony and your photo shoots while our beautiful rustic barn forms the perfect setting for your reception. You never have to feel rushed since you are our only guests for that day when you book both ceremony and reception with us. The ceremony and reception package includes:

- Seating on unique rustic benches in our wedding garden
- An allotted time slot for your wedding rehearsal
- Wedding garden with flowering baskets, plants and flowers (dependent of season)
- Hanging flowering baskets and rustic lanterns around the property.
- Professional sound system & wireless microphones for the ceremony garden
- Ample guided parking for your guests
- Transport around the venue for your guests with mobility issues
- Our venue is a photographer's dream: infinite beautiful locations for you & your photographer
- Our rustic barn functions as a rain back-up for the duration of your ceremony with us.
- A beautiful loft room with balcony for exclusive use for the bride and her bridal party, and that can be used for getting ready before for your ceremony
- Your barn reception.
- Beautiful rustic and detailed lightning in the barn
- Our floor manager to ensure everything runs smoothly with your reception
- Round tables for your guests, Head tables for you and the bridal party,
- Rectangular buffet tables and banquet chairs
- A professional bar with big coolers and a kegerator if you wish to bring your own keg,
- A covered front Patio
- An amazing old grain bin converted to outdoor bar where you can have your cocktail hour, serve lemonade and other refreshments while your guests are enjoying their lawn games.
- Lawn for your outdoor games.
- Space for your DJ or band
- Beautiful chandeliers and decorative lighting
- Clean up after your reception is included in the rental fee (see conditions in contract)

On the next pages please find our information on pricing (attached), bar and terms and conditions. This wedding package brochure and pricing is based on having both your ceremony and reception out here.

We look forward to assist you in every way to make your wedding day the most special one! Please let us know if you have any questions or would like to visit the garden and barn.

Kind regards,

René & Klaske de Leeuw

Lions Garden

51115 Range Road 200 Beaver County (Lindbrook)

TOB 4J1, AB

www.lionsgarden.ca

780 662 0414

Lions Garden Wedding Ceremony & Reception

Package 2019

Our “outdoor ceremony & barn reception” package includes your ceremony and your barn reception. You’ll have exclusive use of the wedding garden and nursery for your ceremony and your photo shoots, while your guests are enjoying their lawn games and refreshments from our amazing old grain bin that’s converted to outdoor bar. Our rustic barn is the perfect setting for your reception. Our venue is ideal for a group size of 175 persons or smaller, the maximum capacity is 175. These numbers include yourself, your bridal party and your guests. For pricing, please see attached price sheet.

Your Ceremony:

You’ll have exclusive use of the wedding garden and nursery for your ceremony and your photo shoots. And you never have to feel rushed since you are our only guests for that day when you book both ceremony and reception with us.

- seating for 175 people on unique rustic benches in our wedding garden
- The grounds are decorated with flowering baskets, plants and flowers (all dependent of season)
- professional sound system & wireless microphones
- Get ready in our beautiful loft room with balcony for exclusive use for the bride and her bridal party
- Ample guided parking for your guests
- Multiple beautiful locations for you & your photographer
- Wedding rehearsal
- Our rustic barn functions as a rain back-up for your ceremony

Your Reception:

Host your reception in a very nice setting in our rustic Ponderosa barn.

The Barn Reception package is based on 175 guests or less and includes:

- Rustic post and beam barn setting,
- Beautiful loft room with balcony for exclusive use for the bride and her bridal party,
- Round tables for your guests,
- Head tables for you and the bridal party,
- Buffet tables,
- Chairs
- A professional bar with kegerator,
- Patio
- Dance floor
- Space for your DJ or band
- Lightning
- Our floor manager to ensure everything runs smoothly with your reception
-



The barn doesn't have running water or a kitchen almost all caterers work easily around that.

All pricing is subject to 5% GST

Lions Garden

Policies

(Revised 09/2018)

Catering

Lions Garden doesn't cater any food but we offer all of our couples the opportunity to plan their Wedding Reception with the hospitality experts of their own choice. Based on our experiences we could send you a list of caterers on request.

Wedding Rehearsal

Couples are welcome to conduct a wedding rehearsal on the **Wednesday** before their wedding date. 55 Minutes will be set aside for the wedding party to rehearse and prepare. This will be arranged with Lions Garden's Event Coordinator, at a mutually convenient time, that is not in conflict with other events being held. We don't set up the sound system for the rehearsal.

Entertainment/Music

Music is an integral part of any successful function. Lions Garden has an outstanding sound system at the ceremony site. Cordless microphones are also available for use during your ceremony. We don't supply a sound system for the barn since most DJ's bring their own equipment. During your event, we ask that you keep music volume moderate. Lions Garden reserves the right to adjust the volume if necessary. We appreciate our neighbours, so the amplified music needs to **lower in volume at midnight (24:00hr)**. Please arrange your last dance for no later than **12:15a.m.** Planning ahead will ensure that your DJ has organized this important part of the evening for you and is aware that music **must end** at 12.30a.m.

Decorations

Decorations may be used in the barn and pavilion. To avoid damage to furniture, posts and wall surfaces, we do not allow taping, tacking or attachment of any posters, flyers, any written material or other decorations to our chairs, tables walls or doors without prior consent from Lions Garden. Please also read the clean-up section below. In the interest of the environment, rice, confetti, flower petals (fake and real) and glitter are not permitted at our venue. An additional clean-up fee of \$150 will automatically be charged for use of any of these items, that will be withheld from your damage deposit. You can start decorating **as of 9.30 am** of the day of your event or at a time arranged with Lions Garden's Event Coordinator, at a mutually convenient time, that is not in conflict with other events being held.

The loft room

The Loft Room is a special area of the barn reserved for the Bride and her wedding party. Please notify your guests with children that this area is not designed for young guests and is also not for the use of other guests. No food or drinks are allowed in the loft room, use the space before entering the loft room.

Safety

As with any special occasion, safety comes first. Guests are encouraged to **arrange alternate transportation** like shuttle busses or assign **a designated driver** in their group who will drive them home if they choose to drink alcohol. Although most heeled shoes are acceptable, women are asked to refrain from wearing **stiletto heels** as this may be unsafe in our rustic setting.

Smoking (including vaping) is not allowed in any building at Lions Garden, or on any of the balconies in or a 5 meter radius surrounding the barn. Designated areas for smoking can be found outside the barn only. Please have your master of ceremony or DJ inform your guests

Open flame is not permitted in or around the barn. Battery operated lanterns are an excellent alternative and can be rented through Lions Garden. We also don't allow any other open fire, sparklers or fireworks on our property.

The Bar:

- **Liquor Licence and Alcohol:** You can bring in your own alcohol and liquor license but Lions Garden will arrange the bartending (see below) and you'll have to pay a corkage fee per guest (see below). The corkage fee also applies if you prefer not to serve any alcohol at your function.
- Our corkage rate is \$8.75 per person and includes:
 - unlimited pop,
 - lemonade
 - orange juice,
 - clamato juice,
 - Caesar seasonings,
 - water,
 - ice,
 - open & place your dinner wine on dining tables
 - lemons & limes,
 - disposable glasses,
 - Straws (only on special request),
 - and cocktail napkins.
- Bar set up fee is \$175.=
- Coffee and tea are not included in the corkage, please ask your caterer.
- **Lions Garden** will arrange for approved, professional, licensed and insured bartenders at \$275.00 per bartender for a maximum of 7½ hours of liquor service (5pm-12.30am) plus 2 hours for set up and cleanup/loading. If additional hours of liquor service are required, then additional charges will apply. This rate is based on the premise that you'll have a cash bar and allow the bartenders to have a tip-jar. Otherwise we would have to quote you a custom rate. Rule of thumb is 1 bartender per 75 guests, with a minimum of 2 bartenders.
- Wine glasses are plastic cocktail glasses and are included in the corkage. We understand that wine tastes better out of a glass, so clients are welcome to bring in either their own glass wine glasses or rental glasses for use during dinner service. You or your caterer will have to clear them off the tables after dinner service. Lions Garden is NOT responsible for any broken glasses that occur if the client brings in their own or rental glasses. Glassware is not allowed after dinner service.
- Lions Garden will not allow the serving of alcoholic beverages without a proper permit from the Alberta Liquor Control Board
- Lions Garden does NOT permit **glass** beer or cooler bottles at their facility. Beer and Coolers must be in either cans or plastic bottles.
- The Alberta Liquor Control Board does not permit the service or sale of homemade wines, beer or liqueurs, etc.

- For the safety of our guests, Lions Garden reserves the right to refuse the service of alcoholic beverages to intoxicated guests.
- Alcohol may be consumed in the barn only. No alcohol may be consumed outside the barn, in the parking lot or garden areas.

Last call is 12:00 a.m., with Lions Garden's bar tending staff reserving the right to deny alcohol to any guest who is intoxicated at any time during the event. The bar closes at 12:15 am and your event has to be concluded by 1:00 am.

All clients under the age of **25** will be asked for ID. If a minor is found consuming alcohol, they will be asked to leave. **Underage drinking is a violation of the AGLC guidelines which may result in the closing of the bar for the duration of the function**

Insurance

Lions Garden requires that you carry a minimum of \$2 million coverage for your event.

You need to tell the insurance company to name "René & Klaske de Leeuw operating as Lions Garden (as the owner of the facility) as "Additional Named Insured's" on the Host Liquor-Event Liability policy. We require that the insurance also includes property damage to our venue.

Host liquor liability gives protection against liability or lawsuits for people or organizations hosting single or multi-day functions with liquor. The development of a host liquor liability policy was the direct result of changing legal attitudes towards the responsibility of those who serve liquor to the public. Liquor liability is not limited to bars. Claims and lawsuits have been brought against services clubs, liquor stores, universities and private social hosts (anniversaries, company parties, family reunions, wedding receptions etc.) These policies provide protection to the license/ permit holder as well as the host of the private liquor-related function and the venue.

Clean-up and Closing

We ask that everybody (guests and vendors) has vacated the property by 1:00 a.m., so we can start cleaning and preparing for the next event. If these timelines are not met the extra costs with a \$500.= minimum will be charged to you. Please ensure that you have assigned members of your event group to be responsible for removing flowers and take down and removing decorations and all other materials you brought in. Our fee for cleaning is \$275.=, but that is included in the rental fees. Your security/damage deposit will be returned in the week following your event assuming these requirements are met. Vehicles cannot be parked overnight. We need the space for the next wedding! If vehicles are left at our property we charge a \$50.= per vehicle service fee that will be withheld from your damage deposit. Please let your guests plan ahead and offer them alternative modes of transportation, use designated driver services. Plan ahead to prevent your guests from drinking and driving! Alternatively cars could park across the road at the community hall for overnight parking before people start drinking. **The barn and loft room area must be left entirely free of all materials you brought in at the end of the function but no later than 1am!**

Additional charges will apply to any set-up required that is outside of the Lions Garden template, such as chiavari or speciality chairs. Delivery and removal must be completed the day of your function.

Sample Timeline

9:30 am Set-up Crew arrives to start decorating

1:00 pm Bridal Party arrives to Brides Loft room

3:15 pm Guests start arriving into Garden

4:00 pm - 4:30 pm Ceremony in Garden

4.30 – 5.30 pm Guests playing lawn games and refreshments at the Grain Bin Bar

5:00 pm - 6:30 pm Champagne Reception in Barn or outside at the Grain Bin Bar/ Bar open

4:45 pm - 6:15 pm Couple takes photos in Garden

6:30 pm Grand Entrance of Newlyweds and Bridal party

7:00 pm Buffet Dinner opens

7:45 pm - 8:45 pm Speeches/ Slideshow/ Cake-cutting

8:45 pm First dance

9:00 pm – 12.30 am Dancing

10:45 pm Midnight lunch

12:00 am Last call for the bar

12:15 am Last dance

12:15 am Bar closes

12.30 am – 1.00 am Decorations taken down, people leaving

1:00 am Event concludes, your guests and vendors must have left by now

1:00 am – 2:30 am Cleaning by Lions Garden Crew

Lions Garden

Guidelines

(Revised 09/2018)

In order to preserve the beauty of our Nursery and Gardens, and protect the enjoyment of all our clients and visitors, the following guidelines and policies must be observed by all visitors of Lions Garden.

- Pets are not allowed within the Lions Garden perimeters.
- Please assign someone to supervise young children, to ensure their safety around water and rock features, and to protect Garden plants and trees from little hands and feet.
- While the grounds and gardens are very natural looking, they are in fact the object of manicured organic landscaping and require a lot of care. As such, we ask you take the care required.
- Please deposit garbage and bottles in containers or bags. Help us keep the Garden beautiful for everyone to enjoy.
- Guests must park in the Visitor Parking Lot and follow our instructions. No vehicles are allowed to enter beyond the parking lot without prior consent of the Wedding & Special Event Coordinator. No parking is allowed at the barn or overnight.
- Limos and vehicles waiting for guests must turn off their engines; no idling, please.
- Limos can enter our yard but aren't allowed to drive up to the ceremony garden and/or barn.
- Any damage to the venue, nursery or garden caused by clients or their guests or service providers will be the responsibility of the clients named on the contract, and additional charges may apply. Any damage caused by guests will be charged to the bride and groom. Lions Garden is not responsible for any lost, stolen or damaged items either on premises or in the parking lot.
- Lions Garden reserves the right to ask any guest who is a danger to themselves or others, or who is disrupting the enjoyment of the Garden by other guests, to leave the premises.
- Please make your guests aware that Lions Garden is a working farm in a country farm environment with the attending inherent risks including but not limited to, potential dangerous equipment, uneven surfaces, (gopher) holes, barb wire, electric fences, animals, insects and irrigation ponds.
- The wedding party will be required to sign a "waiver and acceptance of risk form", which assures you will defend and hold us not responsible and you assume all liability for your guests.
- In the interest of the environment, (fake or real) flower petals, rice, confetti and glitter are not permitted at Lions Garden.
- The Loft Room in the barn is a special area of the barn reserved for the Bride and her wedding party. Please notify your guests with children that this area is not designed for young guests.
- Due to the limited space to manoeuvre around or at the barn we are restricting the size of any trailers that you might bring (for delivery of decorations, washroom etc.) to 10' maximum. Trailers will have to be parked at the community hall across the road after unloading. Vehicles and or trailers can't drive up to the ceremony garden.
- We want your guests to get home safe, they might drink so have a plan. To minimize your risks it's mandatory to have a Host Liquor Liability/Party insurance.
- Vehicles cannot be parked overnight. We need the space for the next wedding! If vehicles are left at our property we charge a \$50.= per vehicle service fee that will be withheld from your damage deposit. Please let your guests plan ahead and offer them alternative modes of transportation, use designated driver services. Plan ahead to prevent your guests from drinking and driving! Alternatively cars could park across the road at the community hall for overnight parking before people start drinking.
- We understand that you would like to visit again after booking for planning purposes. To keep these visits efficient we ask you to schedule an appointment and please have your group for the visit not bigger than 6 persons

Lions Garden

Contract

(Revised 01/2018)

1. An inquiry acknowledges your interest in booking an event and does not hold or reserve a date. A confirmed reservation is a commitment between you and Lions Garden to proceed and requires a signed contract as well as a non-refundable and non-transferable 50% reservation fee. This amount will be applied to your final bill.
2. A non-refundable reservation fee of 50% required on all Lions Garden functions to confirm your space; this is payable to René and/or Klaske de Leeuw (operating as Lions Garden). The remaining fifty percent (50%) is due 1 month prior to the function. Outstanding amounts after this time may result in the cancellation of all wedding arrangements made with Lions Garden. Any additional charges invoiced separately are due upon invoice date. A late payment charge will be assessed on overdue accounts at a monthly compound rate of 2%. Payment can be made by E-transfer, Credit card (3.5% surcharge on credit card payments), Money Order or Cash. Once payments are received, they are non-refundable. Any outstanding balances shall be paid in full the day prior of the event.
3. A signed release of liability, waiver of claims, assumption of risks and indemnity agreement and \$750.= damage deposit is required, any damage incurred to the facility by your function will be addressed within ten (10) working days after the function. Any charge, repair and/or cleaning costs will be charged back to you or withheld from your damage deposit. Any open balances will be deducted from your damage deposit.
4. Lions Garden requires that you carry a minimum of \$2 million coverage on a "Host Liquor-Event Liability" policy for your event. You need to name "René & Klaske de Leeuw operating as Lions Garden (as the owner of the facility) as "Additional Named Insured's" on the Host Liquor and Event Liability policy.
5. In the event of a cancellation, the reservation fee and any other payments are non-refundable. Cancellations must be made directly with Lions Garden during office hours only and also must be in writing and signed by both parties to be married.
6. Any request for a change (or cancellation) of date or time for confirmed wedding bookings must be submitted in writing to the Lions Garden Event Coordinator, signed by both parties to be married. Changes are subject to availability. A fee of \$1,000.= will apply to any change in date or year.
7. Access to the ceremony site is three hours prior to the ceremony start time, unless otherwise arranged in advance with the Lions Garden Event Coordinator. Half an hour before sunset all decorations have to be removed from the garden.
8. Rehearsals must start on time. Lions Garden reserves the right to cancel, delay or relocate rehearsals that start late.
9. Pre-authorization by the Lions Garden Event Coordinator is required for catering, musicians and/or decorating for your event.
10. No alcoholic beverages are permitted within the perimeter of Lions Garden unless designated through approved permits authorized by the Alberta Gaming and Liquor Commission. You will have to comply with all federal, provincial and municipal laws and regulations in relation to the service and consumption of Alcohol.
11. If Lions Garden observes unauthorized consumption of alcohol anywhere on the Property or within the Venue, Company will shut down the Event bar. All alcohol served on the Property must be served from one location in the Venue.
12. In accordance with Alberta Gaming and Liquor Regulations, homemade alcoholic beverages are not allowed on the premises.

Initial below please

13. Lions Garden reserves the right to refuse or terminate the service of alcoholic beverages at any time if the service would not be in accordance with the regulations of the Alberta Gaming and Liquor Commission.
14. The bar closes at 12:30am and the facility must be vacated by 1:00 am. If these timelines are not met the extra costs with a \$500.= minimum will be charged to you and withheld from your damage deposit.
15. Lions Garden is not responsible for any damages to, or setup and removal of materials, structures, etc. used for ceremonies, pictures or reception. Setup and removal of these items must occur the same day of the confirmed wedding date unless otherwise approved by the Event Coordinator.
16. Due to Provincial Health Regulations , Lions Garden does not allow any food or beverages to be brought in or taken out from the facility by clients. The only exception to this is specialty event cakes and the food brought in by your caterer.
17. As is customary, bar associated prices are subject to change without notice due to fluctuating costs.
18. A signed copy of the function contract returned to Lions Garden will ensure that all agreed upon requirements are stated.
19. In the interest of the environment, rice, confetti, flower petals and glitter are not permitted at Lions Garden. An additional clean-up fee of \$150 will automatically be charged for use of any of these items. Pets are not permitted.
20. All client supplied items must be removed from the ceremony site within two hours after the ceremony has ended. Any items left behind are subject to disposal with no notice and a maintenance service charge may apply.
21. Areas occupied for ceremonies or wedding photos must be left in the condition in which they were presented to you, i.e.(but not limited to) removal of bottles or cans, proper disposal of garbage, no damage to site. If any area is left in an unacceptable fashion, maintenance service charges will apply.
22. Any damages to Lions Garden property, as the result of your ceremony, reception or wedding photos will be charged via invoice to the person named on the contract, withheld from your damage deposit or directly charged to the credit card number on file.
23. Lions Garden is not responsible for damaged, lost or stolen items. Lions Garden is not responsible for injuries to clients or your guests. Lions Garden is not responsible for damage to attire due to inclement weather or natural conditions.
24. It is the responsibility of the contract signatories to inform their guests, photographers and other suppliers about the rules, guidelines and policies of Lions Garden.
25. Lions Garden reserves the right to remove any person whose behavior is a danger to themselves or others, or who is disrupting the enjoyment of the Garden by other guests.
26. Lions Garden must be notified of the number of attendees seven (7) working days prior to the function.
27. Additional charges will apply if you require us to set up and/or decorate.
28. If you take more than 55 minutes for your rehearsal, additional costs may be incurred.
29. To avoid damage to posts, beams, wall surfaces, other parts of the buildings or furniture, we do not allow taping, tacking or attachment of any posters, flyers, or any (written) material to it without prior consent from Lions Garden.
30. Lions Garden will not be responsible for loss of, or damage to, any articles left on our premises prior to, during or following any function.
31. Lions Garden reserves the right to inspect, and control all private functions.
32. All applicable taxes or other charges will be applied to your total bill.
33. Your contract is subject to the guidelines, policies and procedures above and all 10 pages from this Wedding Package.

Initial below please

Date _____

Client Name (please print): _____

Wedding Date: _____ 2019 Ceremony Time: _____ Approx. # of Guests _____

Ceremony Location: _____ Lions Garden _____

Rental of the barn for your reception: Yes, No. Approx. # of Guests _____

Additional rental of the Lindbrook Community Hall Yes, No. If yes dates: _____

I am in agreement with the above terms and conditions of the contract. (Note: both parties getting married must sign the contract agreement below and initial page 8 and 9) Please return a copy of these last 3 pages.

Name (Party A)

Name (Party B)

Signature

Signature

Date

Date

Mailing Address

Mailing Address

City and postal code

City and postal code

Phone and/or cell Phone #

Phone and/or cell Phone #

email@address

email@address#

Credit Card Number to be held for damages (required)

Expiry Date ____/____ Visa MasterCard American Express

CRV Code _____

Name on card

Signature



LIONS GARDEN René & Klaske de Leeuw
Trees, shrubs and perennials
You'll love our prices and quality!

- Evergreens from own nursery
- Ornamental trees
- Fruit trees & shrubs
- Perennials
- Special services for contractors & Landscapers
- Smaller & bigger Projects
- Personal Advice
- Tree moving

Wholesale & Retail



LIONS GARDEN
Trees, shrubs and perennials
You'll love our prices and quality!

Visit our nursery : 51115 RR 200 Lindbrook 10km west of Tofield
Hwy 630 2km north of Hwy 14 (780) 662 0414
www.lionsgarden.ca info@lionsgarden.ca